

HILLSBOROUGH CITY SCHOOL DISTRICT
TERMS AND CONDITIONS FOR ACCEPTABLE USE OF TECHNOLOGY

PRIVILEGES: The use of the Internet and technology resources is a privilege. Unacceptable or inappropriate use will result in disciplinary actions and cancellation of these privileges. The District and Site System Administrators, as an agent of the Superintendent, may revoke, or suspend specific user privileges at any time.

GUARANTEES: HCSD makes no guarantees of any kind, whether expressed or implied, for the service it is providing. HCSD will not be responsible for any damages you suffer. This includes loss of data resulting from delays or service interruptions caused by its own negligence or your errors of omissions. Use of any information obtained via the Internet is at your own risk.

EDUCATIONAL GOALS: Your use of the Internet must be in support of educational goals and consistent with the educational objectives of HCSD. Computers, network services (server folders, electronic communication, Internet, etc.), SMART boards, document cameras, printers, digital cameras, scanners, video cameras, VCR's, and other technology tools must be used for school related activities only. These tools must be used with teacher permission and with adult supervision at all times.

INAPPROPRIATE MATERIAL: Any messages in support of illegal activities will be reported to authorities. Transmission of any material in violation of U.S. or California regulation is prohibited. This includes, but is not limited to copyrighted material, threatening, harassing or obscene material, or material protected by trade secret.

Use of technology resources for commercial activities is not acceptable. Use for product advertisement or political lobbying is also prohibited. Any transmission or reception of pornographic material is expressly prohibited and will result in cancellation of Internet access.

Notify teachers of any information, web site, or message that seems inappropriate. Staff members reserve the right to review any material in student folders on the server, including electronic communication.

Do not use, copy, install or download software or files that the school does not own or have a legal right to freely use. You may not keep any software in a personal folder on a hard drive or server without getting proper permission.

VANDALISM: Vandalism will result in cancellation of privileges and/or disciplinary action. Vandalism is defined as attempting to alter, damage, or destroy technology equipment, software, data or other resources. This includes, but is not limited to, the uploading or creation of computer viruses. Security on any computer system is a high priority. Attempts to disable network security features will result in cancellation of user privileges and/or disciplinary action.

PRIVACY AND PERSONAL INFORMATION: Keep your passwords and personal information private. Never give account information to anyone. Do not give out personal or school information such as addresses or phone numbers over the Internet and do not ask for personal information from others. Respect other people's privacy. Never read other people's documents or files without permission.

NETIQUETTE/CYBERBULLYING : Use good manners at all times. Be polite. Remember that electronic communication always comes across more seriously than spoken words. Never mail or post anything that could hurt another person's feelings.

USE COMMON SENSE: Be ethical and legal at all times. If you are not sure about something, ask a teacher. If you think you are doing something that the school or your parents might not like, you probably are. Use appropriate language. Do not say anything that is racist, sexist, harassing, abusive, or obscene.

HCSD AGREEMENT FOR ACCEPTABLE USE OF TECHNOLOGY RESOURCES

(Grades K-5)

STUDENT AGREEMENT: I know that using technology equipment at school is a privilege. If I choose to do things my teacher asks me not to do, I may lose this privilege. Therefore, I agree:

- To only use a computer for schoolwork with permission from my teacher;
- To only visit Internet sites that are appropriate for school;
- To never install software onto a school computer;
- To never harm a computer or software on the computer;
- To never open another students' file or document without permission;
- To keep my password secret; I will not ask my friends for their passwords;
- To always be respectful and polite in the computer lab and while using the computer programs.

**** During the first week of school, homeroom teachers will review and discuss the technology Terms and Conditions and Acceptable Use Policy with students. Students will be asked to sign a copy of this Student Agreement for Acceptable Use of Technology Resources.**

PARENT AGREEMENT: I understand the HCSD Terms and Conditions for acceptable use of technology resources and online services and have reviewed them with my child. I agree to support the school and the district with the use of these guidelines.

I understand that access to online services and other technology resources is designed for educational purposes and that HCSD has taken reasonable precautions to restrict access to controversial materials. I will not hold HCSD responsible for materials acquired by my child on the network.

I understand that this signed agreement will remain in effect throughout my child's attendance in the HCSD, grades K through 5.

I understand that I can withdraw my permission at any time by contacting the HCSD Director of Technology at 548-4208 or my child's school principal.

I hereby give permission for my child to have access to the school's network, online services, and technology resources and certify that the information contained on this form is correct.

**** Parent confirmation for the Agreement for Acceptable Use of Technology Resources will be collected through InfoSnap.**